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e: anz.delivery@extremereach.com You can also contact us via Live Chat on the

One Delivery or Media Manager Page

# One Delivery – Upload request

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## Login or sign up

The ONE Delivery team or your order placer will send you an email with link to upload material. If you don't have an account, click "Sign up".

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2	Request received from Lochision.admin@goatose.cx		Request received from locitistion.admin@goatcas.cs	
Drop your files onto this page	Clock no.	Test_adstream	Clock no.	Adstream_intro
Match to open requests or upload new files here	Title	Adstream TVC Australia and New	Title	Adstream Intro Video
	Market	Zeeland	Market	Australia and New Zealand
Upload and QC new file	Product		Advertiser	
If my file passes Auto QC then send for delivery			Product	
A	Upload video	View details	Upload video	View details

Note: You can also bulk upload without order requests. Ensure agency name and key number is entered correctly.

#### Media Manager

On login you will see outstanding upload requests. Click "upload video" or drag'n'drop. Ensure file name matches key number. **To auto-submit to Adstream after passing Auto QC, make sure tick box is checked.** 



## Minor QC issues or QC failed

If your TVC has minor QC issues or QC failed, you can choose to fix errors and re-upload or send to Adstream's AdPro team to correct (charges may apply).



T&Cs and email verification Accept Adstream terms and conditions and verify your email address.



## Auto QC and Human QC

Upon upload, virus and tech checks (AutoQC) will be performed. When complete, results will show in banner on tile. Click "View Details" to view results and download report. You will also receive an email notification.



#### Human QC

Once TVC passes AutoQC you must click "Submit now" (unless auto-submit is selected) to send to Adstream for HumanQC and ingestion. Our team will be in touch if there are any further queries.